

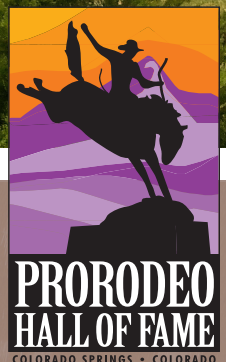
[www.prorodeohalloffame.com](http://www.prorodeohalloffame.com)

# ProRodeo Hall of Fame & Museum of the American Cowboy

## *Facilities Rental Guide*



*Weddings • Corporate Groups • Non-profits • Anniversaries  
Reunions • Retreats • Rodeos • and more!*





Events Made Simple.



Howdy!

We would like to thank you, first and foremost, for your interest in the ProRodeo Hall of Fame & Museum of the American Cowboy. At the ProRodeo Hall of Fame, we believe that venue rentals do not need to be complicated. Whether your group's interest is in the education and history of rodeo, or just a gathering in a unique western environment, we will do everything we can to make your event an evening your guests won't forget.

Located on a 14-acre site tucked against the foothills of Colorado Springs, the Hall of Fame is easily identifiable from Interstate 25 with two major hotels within minutes of the venue, both of which offer special room rates and shuttles for events at the ProRodeo Hall of Fame.

The ProRodeo Hall of Fame & Museum of the American Cowboy is a truly unique venue for any special event. You and your guests will enjoy a first class evening with beautiful gardens and the stunning backdrop of Pikes Peak.

Call or email me to discuss the many options we have to offer. Don't forget to ask about our discounts.

Sara Tadken

Marketing & Events Coordinator  
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"We were blown away by the affordable price and flexibility of this venue! Sara, the Coordinator, was easy to contact and so willing to help in anyway! They set up tables, chairs and helped move things if needed. They went above and beyond!"

--Anonymous, Wedding Wire



# Rental Information

As of January 1, 2017 (Subject to change without notice.)

## Venue Amenities

- Only one event per day - exclusively yours
- 5 hours of event time
- On-site facility coordinator
- In-house tables and chairs for up to 232 guests
- Use of museum and grounds for photography - including engagement pictures if needed
- 60 minute wedding rehearsal day before based on availability
- Complimentary parking for over 175 cars
- Museum admissions for all guests if renting the museum hall (no access to museum for pavilion & tent rentals)

## Museum Hall (8,300 sq. ft.)

Fee: \$3,000 - 50% deposit required to secure the date

Occupancy: 350 (max) seated dinner / 600 stand up reception

## Hal Littrell Pavilion (2,900 sq. ft.)

Fee: \$1,700 - 50% deposit required to secure the date

Occupancy: 150 (max) seated dinner / 225 stand up reception

## Seasonal Tent (40' x 75')

Available Memorial Day thru September

Fee: \$1,400 - 50% deposit required to secure the date

Occupancy: 250 (max) seated dinner / 400 stand up reception

## Priefest Arena

Fee: call for pricing. Arena includes bleachers, barns, roping and bucking chutes, and holding pens.

## Convention Rodeos

Fee: \$8,000 - Coordinated through the Hall using PRCA members and stock contractors, rodeo includes 4 events: bull riding, bareback riding, saddle bronc, and barrel racing. Occupancy: bleacher seating for 150.





## Included in Rental

The ProRodeo Hall of Fame rental rates include: building services, tables and chairs set-up/tear down, and catering kitchen.

29 - 5' round tables (seat 8)  
15 - 8' tables  
24 - 6' tables  
6 - 4' tables

240 - white plastic chairs  
10 - cabarets tables  
Podium  
Wireless Microphone

Side walls for tent  
Coat rack and hangers  
Projection Screen

*\*Additional tables and chairs will be the responsibility of the renter.*

## Additional Rental Items

- 16'x 16' oak wood dance floor - \$250
- Linens available in White, Ivory, or Black - \$15 per linen
- WiFi (Only available in Museum Hall rentals) - \$75
- 8' heater with propane - \$100
- Additional power (turtle) - \$100

## Restrictions

- Events cannot begin before 5:00pm and must conclude by 10:00pm.
- Set-up cannot begin before 2:00pm (Unless prior arrangements are made. Exception are made for weddings.)
- Cash bars are NOT permitted, unless a special events liquor license is purchased through the City of Colorado Springs.

## Required

- A \$500 security deposit is required for all rentals in addition to the rental fee. It is fully refundable after the event if there are no damages or beyond normal cleaning we have to do.
- All food must be catered. Only licensed and insured caterers are allowed on the property. A list of preferred caterers can be provided.
- If serving alcohol, a designated bartender must be hired to serve drinks. They cannot be an invited guest.
- \$1,000,000 certificate of general liability insurance is required for Museum Hall rentals.



*We look forward to working with you to make your event something people will be talking about long after it's over!*

